**Arbeitszeitaufzeichnungen**

**Arbeitnehmer: ...........................................................................................**

**Monat: ......................................................................................................**

**Arbeitszeit/Woche: ...................Stunden an.............Tagen**

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| Kalenderwoche: **....................** | | | | | | | | | | | | |
| **Datum** |  | **Arbeitszeit**  **von/bis** | | **Arbeitspause**  **von/bis** | | **Ist-**  **Arbeits-zeit** | **Soll-arbeits-zeit** | **Mehr-arbeit** | **Über-stunden** | **ÜStd.-Zu- schläge á 50%** | **Saldo**  **Plus/**  **Minus** | **Feier-**  **tags-**  **arbeits-entgelt** | |
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| Kalenderwoche: **....................** | | | | | | | | | | | | |
| **Datum** |  | **Arbeitszeit**  **von/bis** | | **Arbeitspause**  **von/bis** | | **Ist-**  **Arbeits-zeit** | **Soll-arbeits-zeit** | **Mehr-arbeit** | **Über-stunden** | **ÜStd.-Zu- schläge á 50%** | **Saldo**  **Plus/**  **Minus** | **Feier-**  **tags-**  **arbeits-entgelt** | |
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| Kalenderwoche: **....................** | | | | | | | | | | | | |
| **Datum** |  | **Arbeitszeit**  **von/bis** | | **Arbeitspause**  **von/bis** | | **Ist-**  **Arbeits-zeit** | **Soll-arbeits-zeit** | **Mehr-arbeit** | **Über-stunden** | **ÜStd.-Zu- schläge á 50%** | **Saldo**  **Plus/**  **Minus** | **Feier-**  **tags-**  **arbeits-entgelt** | |
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| **Datum** |  | **Arbeitszeit**  **von/bis** | | **Arbeitspause**  **von/bis** | | **Ist-**  **Arbeits-zeit** | **Soll-arbeits-zeit** | **Mehr-arbeit** | **Über-stunden** | **ÜStd.-Zu- schläge á 50%** | **Saldo**  **Plus/**  **Minus** | **Feier-**  **tags-**  **arbeits-entgelt** | |
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| Wochensumme/Wochensaldo | | | | | |  |  |  |  |  |  |  | |

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| Kalenderwoche: **....................** | | | | | | | | | | | | |
| **Datum** |  | **Arbeitszeit**  **von/bis** | | **Arbeitspause**  **von/bis** | | **Ist-**  **Arbeits-zeit** | **Soll-arbeits-zeit** | **Mehr-arbeit** | **Über-stunden** | **ÜStd.-Zu- schläge á 50%** | **Saldo**  **Plus/**  **Minus** | **Feier-**  **tags-**  **arbeits-entgelt** | |
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| Zusammenfassung | **Ist-**  **arbeitszeit** | **Soll-arbeitszeit** | **Mehr-arbeit** | **Über-stunden** | **ÜStd.-Zu- schläge á 50%** | **Saldo**  **Plus/**  **Minus** | **Feier-tags-**  **arbeits-entgelt** |
| Übertrag Vormonat |  |  |  |  |  |  |  |
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| Monatssumme/Monatssaldo |  |  |  |  |  |  |  |

Durchrechnungszeitraum: von: bis:

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| **...................................,** | **am ..............................** |
| Ort | Datum |

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| **Arbeitgeber** |  |  | durchgesehen und als richtig anerkannt Arbeitnehmer |